

PAYMENT TO PARENTS IN LIEU OF PROVIDING TRANSPORTATION**I. REGULAR STUDENTS**

- A. Applications for payment authorization must be submitted to the District Business Office for approval in advance.
- B. Eligibility will be established by the Associate Superintendent of Business Services following guidelines within the policy.
- C. The parent will be responsible for submitting claims on appropriate district forms at the end of each semester.

II. EXCEPTIONAL STUDENTS

- 1. The transportation needs of exceptional students shall be surveyed by the Eligibility and Planning Committee when the student is recommended for placement in a special school or program.
- 2. Reimbursement for the costs of providing transportation for exceptional students will be provided monthly as reported by the parent or guardian on the appropriate district forms.

ATTACHMENT A

APPLICATION FOR PAYMENT IN LIEU OF TRANSPORTATION

Name: _____, _____ Date: _____

Address: _____ City: _____, CA Zip: _____

Student Name(s):

1. _____ School _____ Grade _____

2. _____ School _____ Grade _____

3. _____ School _____ Grade _____

4. _____ School _____ Grade _____

Parent Signature: _____ Date: _____

FOR DISTRICT USE ONLY:

Approved: _____
Associate Superintendent, Business Superintendent

Miles one-way: _____ No. Trips: _____ Total: _____ Rate per day: \$ _____

**San Dieguito Union High School District
REPORT OF PAYMENTS IN LIEU OF TRANSPORTATION**

School: _____ Semester: _____

Student Name(s): _____ Days Transportation Furnished: _____

Student Name(s): _____ Days Transportation Furnished: _____

Student Name(s): _____ Days Transportation Furnished: _____

Student Name(s): _____ Days Transportation Furnished: _____

I hereby certify that I have furnished transportation, as indicated, for the students listed above.

Parent/Guardian's Signature: _____

FOR DISTRICT USE ONLY:

APPROVED _____
Associate Superintendent, Business Services

Rate Per Day: \$ _____ Number of Days: _____ Amount: \$ _____

ATTACHMENT B

TRANSPORTATION AGREEMENT
(For Contracting with Parents and Guardians)

THIS AGREEMENT is entered into this _____ day of _____, _____ between the San Dieguito Union High School District, hereinafter called the District, and _____ hereinafter called the Contractor, for _____ hereinafter referred to as the Pupil.

WITNESSETH:

WHEREAS, the District has contracted with _____ to provide special education and/or related services to the Pupil identified above, pursuant to Education Code Sections 56030-56042 or 56300-56367; and

WHEREAS, it has been determined that the Contractor will transport the Pupil to and from the private school/agency during the _____ school year;

NOW THEREFORE, the District and the Contractor hereby agree as follows:

The District shall reimburse the Contractor for the transportation of the Pupil to and from the private school/agency for the sum of \$_____ per mile payable monthly upon presentation of an itemized mileage report to the District. Payment shall be made by the last day of the month succeeding that in which the transportation was performed.

Approximate miles (one way) from residence to private school/agency: _____
Total number of miles per day to be reimbursed: _____

It is expressly understood and agreed to by both parties that the Contractor, while performing services under the Agreement, is an independent contractor and is not an officer, agent or employee of the District.

The Contractor shall defend, save harmless, and indemnify the District and its officers, agents, and employees from all liabilities and claims for damages for death, sickness, or injury to persons or property including without limitation all consequential damages, from any cause whatsoever arising from or connected with its service hereunder, whether or not resulting from the negligence of the Contractor, its agents or employees.

Service under this Agreement shall commence on (date): _____, and shall terminate on (date): _____, inclusive, unless terminated sooner by mutual consent of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date and year first above written.

San Dieguito Union High School District

CONTRACTOR

By _____
(Pls Print) Name Title

(Pls Print) Name Title

Signature

Signature

ATTACHMENT C

INVOICE

To: San Dieguito Union High School District
710 Encinitas Blvd.
Encinitas, CA 92024

From: _____

Reference: _____

MILEAGE REIMBURSEMENT FOR TRANSPORTING

DATE	DEPARTED FROM	STOP	RETURNED TO	MILES TRAVELED

Total Miles: _____
Rate per Mile: \$ _____
TOTAL CLAIM: \$ _____

Claimant Signature

Date